Template for Outreach to Patients who Consented to CCR

This template is to be used to draft messages that will be sent via Epic to patients who have agreed through Connect to be contacted for research, and should be tailored, to the extent permitted, to the study that has received IRB approval to use the CCR Registry for recruitment. Required paragraphs are identified as such.

The tailored text must be entered in the text box that appears on the Rascal Recruitment and Informed Consent page when the checkbox for "Epic Consent to Contact for Research (CCR) Registry" is checked in response to the prompt, "Select all methods by which participants will be recruited". Both the Patient Facing Study Name and the Patient Facing Study Description are to be entered in the text box.

The "Patient Facing Study Name" to be displayed in the Connect Portal:
[Short title to be displayed in Connect to the patient]

and

The "Patient Facing Study Description" that will be sent to potential participants, using the following template:

You are receiving this message because you consented to be contacted for research in the electronic health record, Epic, through the Connect Patient Portal and you may be eligible to participate in this study. **[required]**

[Short description of the study for the patient]

If you want to learn more about this research study, a research team member will contact you. They will explain the study and answer any questions you may have.

Finding out more about a study does NOT commit you to participating in it. Select one of the following:

☐ *I am interested in learning more. Please contact me using my contact information in Epic.*
☐ *No, thank you; I am not interested in this research study.*

If you do not wish to be contacted in the future about any research studies, please contact the Columbia University Privacy Office at 212-305-7315 or by email: hipaa@cumc.columbia.edu. **[required]**